



Instructions for Contractors

Owners of properties located in the Saving Water Partnership (SWP) service area may be eligible for standard and custom rebates to upgrade in-ground, automatic irrigation systems. Below are instructions and qualifications for each rebate.

To qualify for the Sprinkler System Rebate Program:

- All services and qualified products must be installed on properties within the Saving Water Partnership service area. For a list of participating utilities, see: www.savingwater.org/about_partners.htm.
- All work must be performed by an irrigation or landscape contractor licensed to do business in the state of Washington. For information on licensing, check the Labor & Industries website www.lni.wa.gov, or call 1-800-647-0982.
- Sprinkler System Rebate applications must be submitted within 90 days of the installation and must be received by Seattle Public Utilities no later than December 15, 2011.
- Seattle Public Utilities will verify the installation of all devices before a rebate check is issued.

Industry Certifications

Although advanced certifications are not required to sign rebate applications, the Saving Water Partnership encourages landscape and irrigation contractors to get certified by one of the following professional organizations:

Irrigation Association (IA)

Phone: 703-536-7080; www.irrigation.org

- Certified Irrigation Contractor (CIC)
- Certified Landscape Irrigation Auditor (CLIA)
- Certified Irrigation Designer (CID)

Irrigation Water Management Society (IWMS)

Phone: 206-684-5955; www.iwms.org

- Certified Site Water Planner (CSWP)

Washington Association of Landscape Professionals (WALP)

Phone: 800-833-2186; www.walp.org

- Certified Landscape Technician with irrigation installation and maintenance core (CLT-Ir)

The Saving Water Partnership maintains a voluntary list of local contractors who hold one of the above certifications. The Choosing a Contractor document is provided to customers on www.savingwater.org and through the Natural Lawn & Garden Hotline (206- 684-SAVE). If you would like to be on the list, please contact Jenna Smith at (206) 684-5955 or jenna.smith@seattle.gov.

Instructions for the Contractor

1. Verify that your customer's property is located within the service area of a participating utility. Visit www.savingwater.org/about_partners.htm to see if the customer qualifies.
2. Verify the rebates available to the customer by reviewing the application form:
 - **For irrigated areas 5,000 square feet (sq ft) or less the total maximum rebate is \$500 per meter used for irrigation over the life of the property. No preapproval is required.**
 - **For irrigated areas greater than 5,000 sq ft the maximum rebate *without preapproval* is \$2,000 per meter used for irrigation over the life of the property, up to a maximum of \$10,000.**
 - **Additional rebate funding is available for irrigated areas greater than 5,000 sq ft however preapproval is required.** For major irrigation overhaul projects, custom rebates are available for up to 50 percent of the total project costs. Please contact Jenna Smith at (206) 684-5955 or jenna.smith@seattle.gov for more information.
3. If the customer has more than 5000 sq ft of irrigated landscape and you think they may qualify for a rebate larger than \$2,000, contact Jenna Smith at (206) 684-5955. If the project qualifies for a larger than \$2,000 rebate, you must receive a written confirmation before proceeding.
4. In order for customers to qualify for the rebate, you must conduct a **Three-Point Inspection**, which includes (see the [Service Requirements & Product Specifications](#)):
 - A) Point of Connection:** Inspect for leaks at the Point of Connection (POC) to the customer's main water supply. (A backflow inspection is not required for this rebate.)
 - B) Sprinkler Valves:** Inspect all sprinkler valves.
 - C) Sprinkler Heads:** Inspect all sprinkler heads.
5. As part of the irrigation inspection, identify necessary repairs and possible upgrades needed to ensure that the irrigation system is ready to water efficiently during hot summer weather and pass that information on to the customer.
6. After completing the three-point inspection, initial the "Contractor Information" section of the application form.
7. If the customer qualifies for the rebate, install the new components as described in [Service Requirements & Product Specifications](#). New controller must be completely scheduled prior to the SWP inspection.
8. Provide the customer with itemized invoices that show your business name, address, license number, date of service, product make and model, and cost of all services and products and complete the "Contractor Information" on the rebate form.
9. The customer must sign and date the application and send it within 90 days of the installation to the address on the application, along with copies of all invoices. The completed application must be received no later than December 15, 2011.

10. The customer must keep all old or removed components for inspection. SWP will call the customer to verify upgrades before a rebate check is issued.

Custom Rebates: For Commercial & Multifamily Properties

In addition to the standard rebates described above, owners of commercial and multifamily properties may also qualify for custom rebates for extensive upgrades to existing, in-ground sprinkler system. Custom rebates may cover up to 50 percent of the total project costs for major improvements that result in dependable, consistent water savings. The amount of the financial incentive is based on the amount of water saved, project costs, and the availability of funding. Before any work begins, please call Jenna Smith at 206-684-5955 for a free consultation.