Dear resident,

**Detecting leaks is one of the most impactful actions you can take to prevent wasting water.**

Running toilets can use more water than taking 15 showers a day! Even dripping faucets and tubs can add up. Just one drop every two seconds wastes more than 1,000 gallons per year. You can stop leaks and prevent water waste by recognizing leaks and reporting them to property management right away.

Look, listen, and lift the lid to identify a running toilet. You have a leak if:

* You hear your toilet tank refilling constantly or between flushes
* You see water flow or dribble into the bowl even when you haven’t flushed it
* You have to jiggle the handle to get the toilet to stop running
* You see or feel that the flapper is starting to show signs of wear

If you find a leak, report it to property management right away to prevent any further water waste.

* + [Fill in specific instructions on how you want residents to report leaks at your property – e.g., by email, phone, etc.]

Visit [savingwater.org](https://www.savingwater.org/) to learn more about leaks and water conservation. Thank you for your help!

Sincerely,

Property Management

Visit the Saving Water Partnership website for more information **and helpful resources for fixing leaks, including:**

* [How-to Videos](https://www.savingwater.org/indoors/fixing-leaks/how-to-videos/) for fixing leaks in several languages
* [Toilet Leaks](https://www.savingwater.org/indoors/toilets/toilet/)
* [Indoor Faucets](https://www.savingwater.org/indoors/faucets/indoor-faucet/)
* [Outdoor Faucets](https://www.savingwater.org/indoors/faucets/outdoor-faucet/)